

Instructions to authors

Manuscripts must comprise original, unpublished material, which is not submitted for publication elsewhere. All published contributions are in English. Authors whose native language is not English must have their manuscripts reviewed by a colleague who is fluent in English. Paper submission is preferably **electronically** by submitting the text, figure and table captions in MS Word and figures/illustrations in TIFF, EPS, CDR or JPEG as separate files to the Chief Editor, **Dr. Peter Marchev, Geological Institute of Bulgarian Academy of Sciences, Acad. G. Bonchev Str. Bl. 24, 1113 Sofia, Bulgaria**. Be cautious about possible e-mail size limitations. Submission of **hardcopy** of the manuscript is also acceptable. It includes two copies and all illustrations. The electronic version of the whole manuscript, best as PDF file, on CR-ROM disc should be included. Figures and tables must be designed to fit a single (80x240 mm) or double column (165x240 mm) width of a Journal page and their preferred position in the text can be marked by (Insert/Comment).

Preparation of manuscripts:

Manuscripts should be double-spaced on A4 size paper, at minimum font size of 12-point (Times New Roman), leaving 2.5 cm wide margins. The overall size of publication should not exceed 80 such pages, including tables and figures. All pages should be numbered serially. The paper should be arranged in the following order:

Title: brief and as specific and informative as possible.

Initials and surname(s) of the author(s): with superscript (1), (2) etc. referring to complete address (department, institution, and city with postal code and country). The author to whom required revisions and/or proofs are to be addressed (the corresponding author) should be indicated and his/her telephone, e-mail address given.

Abstract: should not exceed 250 words for Research Papers and 150 words for Short Notes. The abstract should state briefly the purpose of the research, the principal results and major conclusions. Abbreviations and reference citations should be avoided.

Keywords: up to six keywords must be included.

Main text for Research articles must be structured into separate sections as **Introduction**, **Methodology**, **Results**, **Discussion and Conclusion**. It may be divided into a maximum of three levels of headings: level 1 – **INTRODUCTION** (bold capitals); level 2: **Stratigraphy** (bold, capital and

lower case); Level 3: *Svoge Formation* (italic, capital and lower case). Headings should not be preceded by numerals or letters.

Abbreviations: should be defined at first mention and used consistently thereafter.

Units of measure: The International System of Units must be followed throughout, except for the angstrom (Å) instead of the nanometre (nm).

Acknowledgements (if any) should be in a separate section at the end of the article.

References: double spaced and following the journal style (see below).

Appendices (if any).

Figure captions: figure captions must be provided separate from the figures, at the end of the manuscript. Make captions precise and explain all symbols and abbreviations used.

References: References in the text, figures, captions, tables, and appendixes must be listed in the Reference section. Do not cite papers that are in preparation, in review, or in revision. In the text refer to the author's name (without initials) and year of publication. For three or more authors use the first author followed by "et al.", in the text.

Examples: Zagorchev (1992) or (Zagorchev, 1992); Watson and Harrison (1983) or (Watson and Harrison, 1983); Bonev et al. (2004); (Bonev et al., 2004); Ivanov (1997a), Ivanov (1987b), etc. For personal communications use "pers. comm." (upright type), with year where appropriate. The reference list should be in alphabetical order and authors must be keyed as capitals and lower case. Names of periodicals should be written in full and typed in italics.

Journal articles and abstracts:

Zagorchev, I. 2001. Introduction to the geology of SW Bulgaria. *Geologica Balcanica* 31(1-2), 3-52.

Schmidt, M. V., Thompson, A. B. 1996. Epidote in calc-alkaline magmas: An experimentally study of stability, phase relationships, and the role of epidote in magmatic evolution. *American Mineralogist* 81, 462-474.

Books and monographs:

Wilson, M. 1989. *Igneous Petrogenesis*, Kluwer, Dordrecht, 450 pp.

Books and papers in books:

a) For the whole book:

Blundell, D. J., Neubauer, F., and von Quadt, A. (Eds.) 1999. The timing and location of major ore deposits in an evolving orogen. *Geological Society, London, Special Publications 204*, 353 pp.

b) For one of the papers/chapters:

Marchev, P., Singer, B. 2002. $^{40}\text{Ar}/^{39}\text{Ar}$ geochronology of magmatism and hydrothermal activity of the Madjarovo base-precious metal ore district, eastern Rhodopes, Bulgaria. In: Blundell, D. J., Neubauer, F. And von Quadt, A. (Eds.), *The timing and location of major ore deposits in an evolving orogen. Geological Society, London, Special Publications 204*, 137-150.

Theses:

Georgiev, S. 2008. Sources and evolution of Late Cretaceous magmatism in Eastern Srednogorie, Bulgaria: constraints from petrology, isotope geochemistry and geochronology. PhD thesis, ETH Zurich, 270 pp.

References of papers published in languages other than English, German or French must be translated into English, with an indication of the original language and abstract language (if any) in parentheses, e.g. (in Bulgarian, with English abstract).

Illustrations:

For publication in the Journal, authors will be required to supply high-resolution EPS, TIFF, CDR or JPEG format. (600 - 1000) d.p.i. for line drawings and 500 and 300 d.p.i. for color and half-tone illustrations, respectively). Authors are advised to create high-resolution images at the very start of manuscript preparation. If necessary, these can be easily converted into low-resolution images for electronic submission. All illustrations are called Figures, and should be referred to as Figure if at the start of a sentence, or as Fig. otherwise. Figure parts are referred to as Fig. 1(a) or (Fig. 1a). Illustrations should be numbered consecutively as they are cited in the text. Each figure should have a concise caption describing accurately what the figure depicts. **Maps, field sketches, cross-sections and photographs** should include a metric bar scale. Regional maps should include latitude/longitude coordinates. Legends, if required, must be part the figures too. To add lettering, use Arial typeface final (printed) size larger than 6 pt (2 mm). Bulgarian geographic names should be transliterated in accordance with the decree No. 3

/ 26-10-2006. **Drawings** must consist of lines not thinner than 1 pt (0.35 mm). and a minimum resolutionn1000 dpi. Graphics containing fonts must have the fonts embedded in the files. Avoid fine shadings and tones. **Photographs must have** all details labeled on them. Composite figures (plates) are allowed. In this case each figure in the table must have an identification label in the lower or upper left corner. The label should be a small Latin letter (a, b, c).

Tables:

Tables single or double column, numbered consecutively, and on a separate sheet, should be created with MS WORD. All tables should include a brief title, and columns should have an explanatory heading and, where appropriate, units of measurement. Minimum font size for all tables is 9 pt. Make sure that all numbers in one and the same column have the same number of digits after the decimal point. Align all data right. This will guarantee that all decimal points will be aligned too.

Footnotes to tables should be typed below the table, and should be indicated by superscript lower-case letters. Tables should be numbered using Arabic numerals and cited in the text in the form Table 1.

Appendices: Appendices are optional. Title all appendices (e.g., APPENDIX 1. SAMPLE DESCRIPTIONS); number appendices only if there are two or more. Tables and figures in the Appendix should be numbered separately from the text (e.g., Fig. A1, Fig. A2, Table A1, etc.).

Short Communications:

A Short Communication should be no more than 15 double spaced pages, including tables and figures. The style of main sections need not conform to that of full-length papers.

Reviewing of publication:

All articles published in *Geologica Balcanica* will be peer-reviewed by at least two referees. The final decision concerning acceptance or rejection of a paper will be made by the editorial board, usually in consultation with the members of the Editorial Advisory Board. Authors may, however, provide the contact details (including e-mail addresses) of four potential peer reviewers for their paper.

Manuscript processing:

Galley proofs in PDF format will be sent by e-mail to the corresponding author. It should be corrected and returned within 5 days of receipt. Major changes are not acceptable at the proof stage. Proofreading is solely responsibility of the authors. If the author does not return galley proofs in time, the Editorial Office reserves the right to make corrections to the text in accordance with the MS.

Reprints:

Twenty-five reprints will be provided free of charge to the corresponding author. A PDF version will also be made available from Geologica Balcanica online.

Journal Website: <http://www.geology.bas.bg/geobal.html>